

**Kimberly School District #414**  
**Request for Proposals**  
**for**  
**77-78 passenger conventional style school bus**  
**Due Date: 2:00 p.m. Thursday, January 23, 2020**

**1. Project Description**

Pursuant to Idaho Code 67-2806A Kimberly School District is requesting proposals for the purchase of one 77-78 passenger conventional style school bus.

**2. Statement of Proposal Format/Instructions**

Proposals will be accepted until 2:00 p.m., Thursday, January 23, 2020, in the office of the Superintendent, 141 Center Street (round building), Kimberly, Idaho. The outside of the package should clearly indicate "Kimberly School District Proposal for School Bus Enclosed".

For additional information, proposal specifications and procedures, contact Cassandra Searby at (208) 423-4170 x 3308 or by e-mail at [csearby@kimberly.edu](mailto:csearby@kimberly.edu).

The Statement of Proposal shall be short and concise including cover letter and address the following areas:

1. A description of the entity including qualifications of the proposer.
2. An explanation of how the entity will meet the requirements in Exhibit A, "Conventional School Bus Specifications."
3. Ability to deliver bus on or before June 15, 2020.
4. Purchase price of bus.
5. A description of the following:
  - a) Experience in the market place.
  - b) Experience in the ability to perform contract requirements in a timely and efficient manner.
  - c) Financial stability.
  - d) Product warranties.
  - e) Future product maintenance or service requirements.

**3. Specifications**

See Exhibit A, "Conventional School Bus Specifications" attached hereto.

**4. Selection Criteria**

The selection criteria may include, without limitation:

1. Qualification of the proposer.
2. Ability to meet specifications as outlined in attachment title "Conventional School Bus Specifications."
3. Ability to deliver bus on or before June 15, 2020.

4. Purchase price of the bus.
5. Other appropriate qualifications-based selection factors.

The Kimberly School District will evaluate all proposals and accept one that is in its best interest. There will be no reimbursement of costs or compensation of any kind to any firm or individual preparing or submitting proposals for any reason.

**5. Contract Terms**

Purchase price will be paid upon delivery of the 77-78 passenger conventional school bus.

**6. Scoring Methodology**

See Exhibit B, “Scoring Methodology/Evaluation” attached hereto.

Kimberly School District reserves the right to reject any or all proposals, to waive any formalities and to accept the proposal deemed to be in the best interest of the School District.

Luke Schroeder

Kimberly School District Superintendent