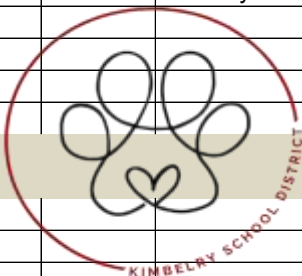


FY26 Secretary Work Calendar (210 days)

Month	Day	Event	# of work days	paid holidays
	28	Welcome Back Secretaries!		
July	29	Secretary Training Day (Trade day for Jan. 19)	4	
Aug	15	Teachers Return	20	
	19	First Day of School		
	29	No School - No Work		
Sept.	1	No School - Labor Day	21	1
Oct.	17	No School - PD Flex Day - End of Q1	23	
	31	No School - PT Flex		
Nov	24-25	Trade Days - Coordinate w/ supervisor	15	
	26-28	No School - Thanksgiving Break (Holidays - Thanksgiving Day, Day after Thanksgiving)		2
Dec.	22-Jan 2	No School - Christmas Break (Holidays - Christmas Eve, Christmas Day, New Year's Eve)	15	3
Jan.	1-2	No School - New Year's Day/Christmas Break Cont.	20	1
	5	School Resumes		
	9	End of Q2/S1		
	19	No School - PD Flex Day (Trade Day for July)		
Feb.	13	No School - PT Flex	19	
	16	No School - President's Day		1
Mar.	13	End of Q3	17	
	23-27	No School - Spring Break		
April	17	No School - PD Flex Day	22	
May	22	Last Day of School	20	
	25	No School - Memorial Day		1
June	5	Last day of work for secretaries	5	
			201	9
			Total Days	210



Please note: this calendar is a "guide" for the 2025-2026 school year.
Adjustments may be made by your direct supervisor.