Kimberly School District

COMMUNITY RELATIONS
4310F

Concern You Would Like Addressed
(Please keep your presentation to one sheet. Thank you.)

If the complaint pertains to sexual harassment or sexual misconduct, the concern should be recommended to the Title IX Coordinator to address in accordance with Policy 3085.

Name: _____ Date _____

Mailing Address: _____

Phone Number(s): _____

Subject: _____

Please identify the right guaranteed by the state or federal constitution, state or federal statute, or Board policy you believe has been violated. If this was an instance of sexual harassment, please report the issue as described in Policy 3085 and Procedure 3085P.:

Examples that demonstrate the problem: _____

Results: _____

Suggested Solutions: _____

Response Date: _____ Person Responding: _____

Response to Concern

If the complaint pertains to sexual harassment or sexual misconduct, the concern should be recommended to the Title IX Coordinator to address in accordance with Policy 3085.

Person Responding: _____ Response Date: _____

Method used to communicate response: _____

Actions taken to investigate concern: _____

People contacted in gathering information upon which to make decision: _____

Findings of the investigation: _____

Decision: _____

Results of communicating the decision: _____

_____

Signature