

KIMBERLY SCHOOL DISTRICT 414
KIMBERLY SCHOOL BOARD MEETING
November 17, 2022
Board Dinner at 6:45 p.m.
Regular Session at 7:00 p.m.

EXECUTIVE SESSION - None

REGULAR SESSION

The Board of Trustees of School District No. 414, Twin Falls County, State of Idaho, met in its properly posted, regular monthly meeting in the district board room located at 141 Center Street West, Kimberly Idaho on Thursday, November 17, 2022. The regular session was called to order by Vice Chairman Allen at 7:03 p.m. In addition to Mr. Allen, present were trustees Mr. Giles and Mr. Ward. Mr. Nield was not present. Mr. Kelsey attended via Zoom but did not participate in motions. Mr. Schroeder, Superintendent; Ms. Searby, Board Clerk; Mrs. Wirtz, Business Manager and Mr. Schvaneveldt, Program Director were also in attendance, as well as district administrators and interested patrons in person and on Zoom.

AGENDA: Mr. Giles moved to approve the meeting agenda as posted; Mr. Giles seconded the motion. The motion carried 3-0.

FLAG SALUTE: Everyone stood and participated in the Pledge of Allegiance.

REPORTS:

BOARD LITERACY TRAINING: Per policy 2125, Literacy Director, Victoria Larsen attended to provide K-3 Interventions Literacy training for the Board of Trustees. The detailed presentation covered topics such as, what is istation and how often it is administered and what remediation/intervention is offered for elementary students.

HEARING OF VISITORS:

- Bridget Tilton – Valedictorian Policy

CORRESPONDENCE:

- IHSAA Sportsmanship Award

FINANCIAL REPORT: Mrs. Wirtz, business manager presented the financial report, as well as the 2021-2022 comparison report for October, which shows an increase in transportation due to fuel prices. She also noted that twelve thousand in interest was received in the general fund. Mr. Giles moved to approve the financial report, Mr. Ward seconded the motion. The motion passed unanimously.

OLD BUSINESS

2nd READING ADOPTION POLICY 2124 PARENT RIGHTS: To align with Idaho code and utilizing the ISBA model policy, the administration recommended the Board of Trustees approve the Adoption of Policy 2124 – Parent Rights. This policy outlines the procedure and circumstances under which a parent can request reasonable academic accommodations. Mr. Giles moved to approve the 2nd Reading Adoption of Policy 2124; Mr. Ward seconded the motion. The motion was unanimously approved.

2nd READING ADOPTION POLICY 2318 USE OF COMMERCIALY PRODUCED VIDEO: The administration recommends that the Kimberly School Board of Trustees approve the 2nd Reading of Adoption of Policy 2318 – Use of Commercially Produced Video Recordings/Video Clips, as this would provide framework for the appropriate use of videos. Mr. Schroeder pointed out that use of video clips from platforms such as YouTube have become valid additions to instruction. Mr. Giles moved to approve the 2nd Reading; Mr. ward seconded. The motion was unanimously approved.

NEW BUSINESS

CONSENT AGENDA: Mr. Giles moved to approve the consent agenda as presented. Mr. Kelsey seconded the motion. The motion was unanimously approved.

1. Approve District Invoices
2. Approve School Invoices
3. Approve Food Service Expenditures
4. Approve Meeting Minutes for October 20, 2022
5. Approve Fundraiser Calendar
6. Approve Early Graduation Request for Student X
6. MOU/Contracts: Idaho Commission for Library Grant
7. Federal Program Parent Involvement Policy
9. Surplus Items – Pallets; Uncirculated/Outdated Library Books

DISCUSSION / AGENDA ITEMS

APPROVE ADDITIONAL INVOICES: Mr. Giles moved to approve the additional invoices as presented. Mr. Giles seconded. The motion was unanimously approved.

APPROVE RISE CHARTER SCHOOL PERFORMANCE CERTIFICATE FOR FY22: Mr. Schroeder first congratulated RISE Staff and Director Heidi Child on a successful completion of their first year, he added that this endeavor is starting to gain recognition throughout the state. Mr. Schroeder than explained that this Performance Certificate is based upon three categories of Academic Performance, Operational Performance, and Financial Performance. It's to be noted that there is only one year of performance data, which limits the ability for a year-to-year comparison on the evaluation. Mr. Giles moved to approve the RISE Charter Certificate for the FY22 year. Mr. Ward seconded the motion. The motion passed unanimously.

UPDATE/FEEDBACK FOR FY24 SCHOOL CALENDAR: The calendar committee has created a list of pros and cons for each calendar option and would like to receive input, and feedback from the board of trustees prior to making a recommendation. Due to the different needs of each of the buildings the contrasting calendars have varying impacts on the schools. The board discussed the different calendar options at length. No motion was made as the board would like more information, including what the academic

benefits would be for a late start and possibly exploring such things as no mid-term finals and a split start for secondary and primary.

1st READING ADOPTION 2310P – SELECTION OF LIBRARY MATERIALS: It was discovered that KSD does not currently have a policy on “weeding” which is the process of removing library materials that have become obsolete, dated, unappealing, or worn out. The proposed 2310P is a procedure that would outline the weeding, as well as the process for selecting materials, and the acceptance of gifts. Mr. Giles moved to approve the 1st reading adoption of 2310P. Mr. Ward seconded the motion. The motion was unanimously approved.

***Mr. Kelsey left the meeting via Zoom at 8:17 PM.**

1st READING ADOPTION 2314F – LEARNING MATERIALS REVIEW: The proposed 2314F is a form to accommodate Policy 2314 - Learning Materials Review. This form will allow an avenue for patrons to request a review of library materials to be reconsidered to either be removed from use, continuation of present use, or placed on a restricted list. Mr. Giles moved to approve the 1st reading adoption of 2314F. Mr. Ward seconded the motion. The motion was unanimously approved.

1st READING REVISE POLICY 2411R VALEDICTORIAN AND SALUTATORIAN: Kimberly High School has requested that the Kimberly School Board of Trustees consider changes to the Valedictorian and Salutatorian policy. Mr. Gonzales attended in person to provide explanation and answer questions regarding said changes, specifically to sections #4 and #5. The suggested change would allow students to complete a course from each of the core areas, instead of eight courses listed. Mr. Giles moved to approve the 1st Reading Revision of Policy 2411R. Mr. Ward seconded the motion. The motion was unanimously approved.

1ST READING REVISE POLICY 4210 STUDENT SUPPORT ORGANIZATIONS: The current policy requires that all expenditures for groups such as Boosters, PTSO and the Kimberly School Foundation, be done in consultation with the school principal, which is not the current practice. A review of the ISBA model policy suggests that these groups provide an annual financial report to the school district. Mr. Schroeder stated that he did some research and was not able to find a state or federal requirement that student support organizations are to provide financial reporting to the district. The proposed changes to this policy encourage these organizations to purchase liability insurance for its directors/board, require that they are a 501(c) (3) organization, require fundraisers to follow policy 3530, and remove the requirement that the principal is consulted with expenditures. Mr. Giles moved to approve the 1st Reading to Revise Policy 4210. Mr. Ward seconded. The motion passed 3-0.

1ST READING ADOPTION 7405 MISCELLANEOUS PROCUREMENT STANDARDS: The Kimberly School District Child Nutrition Department recently completed a procurement audit through the state department. Per the audit, KSD is to have policies aligned with federal procurement regulations in place. Utilizing the ISBA Model Policies, the administration recommends that the Kimberly School Board of Trustees approve the 1st reading of adoption of policies 7405, 7405P1, 7405P2, 7405P3, 7405P4, 7406.

- 7405P1 Federal Award Requirement
- 7400P2 Competitive Proposals
- 7400P3 Requirements and Restrictions for Procurement Under a Federal Award-Competition

- 7400P4 General Procurement Standards for Federal Awards

1ST READING ADOPTION 7406 PROCUREMENT OF GOODS AND SERVICES FOR SCHOOL MEAL PROGRAM:

The Kimberly School District Child Nutrition Department recently completed a procurement audit through the state department. Per the audit, KSD is to have policies aligned with federal procurement regulations in place. Utilizing the ISBA Model Policies, the administration recommends that the Kimberly School Board of Trustees approve the 1st reading of adoption of policies 7405, 7405P1, 7405P2, 7405P3, 7405P4, 7406.

*Mr. Giles moved to approve the adoption of policies 7405, 7405P1, 7405P2, 7405P3, 7405P4, 7406. Mr. Ward seconded the motion. The motion was unanimously approved.

SUPERINTENDENT’S REPORT:

1. Good Stories to Share: Thanksgiving luncheon was success at the elementaries with parent attendance at roughly 200 for each building; Volleyball and Cross Country were both State Champions; Veterans Day assembly was once again well done, thank you KHS for hosting.
2. KSD Staff Bonus/Card from School Board of Trustees: Staff Bonus will be issued on December 2, 2022. Card from the School Board of Trustees will be included.
3. ISBA Conference Review: Kimberly School District had three our Trustees attend for the November 9-11th ISBA Conference in Coeur d’Alene, ID. Vice Chairman Allen said one thing that he took away, “Our problems are not unique to Kimberly; however, our solutions have been.” He is proud of our district as a whole and added that so much of what we are doing here at Kimberly School District is very positive.
4. Legislative Meeting: December 14th 8:30-10:30 AM. Mr. Schroeder welcomes the Trustees to attend.
5. KBOA St. Nicks Celebration: December 3rd – Event will be held from 5-7PM in front of the District Round Building and LA Thomas; City has approved to close Center St. for the evening event; Good amount of KSD clubs and teams have signed up to participate.

PERSONNEL REPORT: Mr. Giles moved to approve the personnel report as presented; Mr. Ward seconded the motion. The motion passed unanimously.

HIRE:

- Kelly Fischer KMS Basketball Coach
- Angela Okelberry SES Paraprofessional
- Maja Stites KES Paraprofessional
- Liliana Aguilar KES Paraprofessional
- Janelle Eyring District Sub Nurse

RESIGNATIONS / RETIREMENTS:

- Tricia Valenta Food Service
- Patricia Scarrow Preschool Paraprofessional

ADJOURNMENT: Mr. Giles moved to adjourn the meeting at 9:07 p.m., Mr. Ward seconded the motion. The motion passed unanimously.

Chad Allen, Vice Chairperson

Cassandra Searby, District Clerk