

**KIMBERLY SCHOOL DISTRICT 414
KIMBERLY SCHOOL BOARD MEETING
March 20, 2025**

Board Dinner: 5:15 p.m.

Executive Session: 5:30 p.m.

Regular: 6:00 p.m.

EXECUTIVE SESSION

Mr. Kelsey motioned, and Mr. Allen seconded the motion to enter executive session at 5:35 p.m. as provided for in section IC 74-206(1) b) To consider personnel matters. Roll call was requested; Mrs. Meeks – yes, Mr. Kelsey – yes, Mr. Ward – yes, Mr. Allen – yes, Mr. Giles – yes.

Mr. Ward moved to exit executive session at 6:20 p.m. and Mr. Kelsey seconded the motion. The motion passed.

REGULAR SESSION

The Board of Trustees of School District No. 414, Twin Falls County, State of Idaho, convened its regularly scheduled meeting on March 20, 2025, in the district board room at 141 Center Street West, Kimberly, Idaho. The meeting was called to order at 6:25 p.m. by Board Chair Mr. Giles. Trustees present included Chad Allen (CA), Zach Kelsey (ZK), Rex Ward (RW), with Leah Meeks (LM). Also present were Superintendent Mr. Schroeder, Board Clerk Mrs. Searby, Director of Programs, Mr. Schvaneveldt, district administrators, and interested patrons, both in person and via Zoom.

AGENDA: CA motioned to approve the agenda as presented. ZK seconded the motion. The motion passed unanimously.

FLAG SALUTE: Everyone stood and participated in the Pledge of Allegiance.

REPORTS: [KES - Principal Megan Garner](#)

HEARING OF VISITORS: None

CORRESPONDENCE: IHSAA – 2025 4A Boys Basketball Sportsmanship Award

SUPERINTENDENT’S REPORT

- Good Stories to Share:
- Update on Ag Shop and Parking Lot Project
- Building Committee
- Current Legislation: Voucher HB93 has been passed along to the Governor.
- Upcoming Events

FINANCIAL REPORT

LM moved to approve the financial report as presented, ZK seconded the motion. The motion passed.

Financial Request:

Debate:

Debate team members, accompanied by advisor Katie Khlanan, attended the meeting to request \$1,000 in support of travel expenses to attend the National Tournament in Des Moines, IA this summer. The request was approved following a motion by LM and a second by ZK. The Board also requested that the students return in July to provide a recap of their experience.

KES:

Kimberly Elementary Principal Megan Garner requested \$3,307.20 to support the 5th grade curriculum by providing lab supplies. The request was approved following a motion by CA and a second by LM.

District Office:

District office staff requested \$3,168.63 to purchase exterior signage for the round building. The signage will improve visibility and accessibility to the administrative offices and align with current branding across district facilities. The request was approved following a motion by LM and a second by ZK. The motion passed.

BPA:

BPA students, as well as, advisor, Jennifer Bollinger requested funds to assist in travel fees to BPA nationals in the amount of \$4,800.00. LM motioned to approve the request, RW seconded. The Trustees request that the group return at the May meeting to provide a recap.

KHS Fitness:

Henry Champlin and Principal Darin Gonzales presented a request submitted by Gus Ramasco, who was unable to attend in person but provided a video presentation detailing the need for funding. The request was for \$4,400.00 to purchase 11 tablets and 9 protective cases for use in the fitness/weight room. The request was approved following a motion by ZK and a second by CA. The motion passed.

Luke Schroeder:

Superintendent Luke Schroeder requested \$850 to purchase 50 audiobooks and/or print copies of *The Anxious Generation* for a potential book study involving parents, staff, and community members. The request was approved following a motion by LM and a second by CA. The motion passed.

STUDENT ACHIEVEMENT REPORT:

- ADA Report
- Testing – [Lance Butler](#)

OLD BUSINESS:

BOARD OF TRUSTEES YEARLY GOALS: During last months board work session, the Trustees directed the administration develop goals based on their input. A draft incorporating these suggestions was previously shared with board in preparation for consideration and adoption. CA motioned to approve, ZK seconded the motion. The motion passed.

2nd READING TO REVISE POLICY 4331 DISTRIBUTION AND POSTING MATERIALS: The Board of Trustees approved an RFP for advertisements on the Kimberly High School Gym floor. Proposed revisions to Policy 4331 establish the process and parameters for allowing advertisements on school district property. ZK motioned to approve the 2nd Reading to Revise Policy 4331. LM seconded. The motion passed.

2nd READING TO REVISE POLICY 5325R SICK LEAVE BANK: The current Sick Leave Bank policy only allows staff members to enroll within the first three weeks of their employment. During last spring's negotiations, a request was made for the district to revise the policy to allow staff who had missed that initial window the opportunity to join later.

In response, the Sick Leave Bank Committee was consulted to help develop a recommendation. To address concerns regarding potential misuse, the committee proposed establishing an open enrollment period during the month of August.

Under the revised policy, staff wishing to join the Sick Leave Bank must have at least two years of accumulated leave and must donate two days of sick leave to the bank upon enrollment.

LM made a motion to approve the revision, and CA seconded. The motion passed.

NEW BUSINESS

CONSENT AGENDA

CA moved to approve the consent agenda as presented. ZK seconded the motion. The motion was unanimously approved.

1. Approve District Invoices
2. Approve School Invoices
3. Approve Food Service Expenditures
4. Approve Meetings Minutes for February 25, 2025/Work Session
5. Approve Fundraiser Requests
6. Approve Travel Request for Debate Team to Des Moines, IA – June 14-21, 2025
7. Approve Travel Request for BPA to Nationals to Orlando, FL - May 6-11, 2025
8. Approve Early Graduate Request for Student X
9. MOU/Contracts: Ednetics I/Ednetics II; Stepping Stones
10. Surplus Items: Pallets; Scrap Metal

DISCUSSION / AGENDA ITEMS

APPROVE ADDITIONAL INVOICES

Additional invoices were presented for the Trustees to review. CA motioned to approve; LM seconded. The motion passed.

BULLDOG H.O.P.E. COMMITTEE: In alignment with the Board of Trustees' annual goal to expand community partnerships, the district is launching the Bulldog H.O.P.E. (Helping Organizations Partner in Education) Committee. This initiative was developed in response to a cultural shift from play-based to phone-based engagement, with the goal of encouraging more meaningful, hands-on experiences for students.

The mission of Bulldog H.O.P.E. is to build strong, collaborative connections between local businesses, organizations, community members, and our schools. The committee will focus on creating opportunities that support both the mental and physical well-being of students and staff through workshops and innovative programs offered throughout the year.

The committee's primary role will be to plan, implement, and oversee activities that align with this mission and continue to develop partnerships that enhance student success and wellness. RW motioned to approve the committee, ZK seconded. The motion passed.

1st READONG TO REVISE POLICY 8220/8220P FOOD SERVICES: The administration presented proposed revisions to the district's policy for managing delinquent food service accounts in an effort to create a more structured and consistent approach. The updated policy includes a provision whereby, at the close of each fiscal year, any outstanding food service balances will be absorbed by the Kimberly School District's general fund for recovery purposes.

The superintendent will be tasked with developing and implementing a procedure to manage delinquent accounts. Key elements of the new procedure include increasing the delinquency threshold to \$250 for individual or combined family accounts and establishing a standardized billing and communication schedule.

To encourage timely payments, the district will issue billing statements twice monthly and follow up with weekly phone and email reminders to parents or guardians with outstanding balances. Payments can be made via cash, check, or online through the MealTime system.

Accounts that remain unpaid after 30 calendar days will be referred to a collection agency. Additionally, if a student transfers out of the district with an unpaid balance, efforts to collect the debt will continue. In situations where an account has previously been sent to collections, any subsequent payments will be applied

to the oldest outstanding balance. These revisions aim to promote financial responsibility while providing a fair and transparent process for managing delinquent food service accounts.

CA motioned to approve the 1st Reading to Revise Policy 8220 and the procedure, LM seconded the motion. The motion passed.

POWERSCHOOL CLASS ACTION LAWSUIT: In response to the December 2024 PowerSchool data breach that compromised sensitive student and staff information, the board discussed the option to join the lawsuit. The proposed legal action seeks to recover costs incurred by the district, advocate for stronger cybersecurity measures, pursue compensation for breach of contract, and obtain indemnification against future claims related to the incident. ZK motioned to approve Kimberly School District to participate in the forementioned lawsuit. LM seconded. The motion passed.

PERSONNEL REPORT

CA moved to approve the amended personnel report as presented; LM seconded the motion. The motion passed unanimously.

HIRE:

- Brianna DeWitt FY26 KHS STUCO Advisor
- Heather Nelson FY26 SPED Director

Resignation/Retirement/Terminations:

- Brittanie Toone FY26 Freshman Volleyball Coach
- Morgan Parks FY26 KMS Spanish Teacher
- Emma Wirtz FY26 KMS SPED Teacher/KHS Assistant Swim Coach
- Teddie Morton FY26 Transportation Driver
- Matt Wirtz FY26 KHS Head Swim Coach
- Rene Archila Orellana Custodian
- Alba Rodas Rivera Custodian
- Ryan Hartgrave Student Custodian
- Craig Maki FY26 SES Teacher
- Carol Mott FY26 KES Art Teacher

ADJOURNMENT: CA moved to adjourn the meeting at 8:21 p.m.; LM seconded the motion. The motion passed unanimously.

Curtis Giles, Board Chair

Cassandra Searby, District Clerk