KIMBERLY SCHOOL DISTRICT 414
KIMBERLY SCHOOL BOARD MEETING
July 16, 2026
Board Dinner: 5:15 p.m.
Executive Session: 5:30 p.m.
Regular: 6:00 p.m.

EXECUTIVE SESSION

Zachary Kelsey motioned, and Leah Meeks seconded the motion to enter executive session at 5:32 p.m. as provided for in section IC 74-206(1) b) To consider personnel matters. Roll call was requested by Leah Meeks - Mrs. Meeks – yes, Mrs. Carlson - yes, Mr. Kelsey – yes.

REGULAR SESSION

The Board of Trustees of School District No. 414, Twin Falls County, State of Idaho, convened its regularly scheduled meeting on Thursday, July 16, 2026, in the district boardroom at 141 Center Street West, Kimberly, Idaho. The meeting was called to order at 6:07 p.m. by Chair Chad Allen (CA). Trustees in attendance also included Leah Meeks (LM), Zachary Kelsey (ZK), Rick Jones (RJ) and Emilie Carlson (EC). Also, present were Luke Schroeder, Superintendent; Director of Programs, Matt Schvaneveldt, Cassandra Searby, Board Clerk, Laurie Wirtz, Business Manager, district administrators, students and interested patrons, both in person and via Zoom.

AGENDA

ZK motioned to approve the agenda with the addition to the personnel report of removing previously placed Employee X from probation. EC seconded the motion. The motion passed, with CA abstaining.

- **Rick Jones (RJ) newly appointed Zone 3 Trustee was officially sworn in.**

FLAG SALUTE

Those in attendance participated in the Pledge of Allegiance.

REPORTS

- None

HEARING OF VISITORS

- Tiffany Unger, KHS Teacher – Cell Phone Policy

CORRESPONDENCE

- None

SUPERINTENDENTS REPORT:

- Good Stories to Share: Superintendent Schroeder highlighted several positive stories from around the district, including participation in Good Neighbor Days, continued community involvement, and staff support and attendance at a former employee's funeral.
  Summer Projects Update: Matt Searby, Director of Operations, provided an update on summer projects throughout the district. He highlighted several projects that were deferred following the failure of the Plant Facility Levy, including parking lot maintenance and replacement of classroom carpeting. He also discussed issues with the fire system and ongoing concerns with the KES irrigation system. Despite funding limitations, District paint crews were able to provide

fresh coats of paint in areas throughout the District, and accessibility ramps at KMS were upgraded. He also Windsor's Nursery for its donation of the use of a trencher to assist the district in completing a project.

- FY27 Board Tours: The Board discussed the annual Board facility and program tours for FY27. Trustees expressed interest in touring the renovated Ag Building, school farm, weight rooms, locker rooms, Transportation Department, and other school facilities on a rotating basis throughout the year. Cassandra Searby will develop a proposed tour schedule for Board consideration at the August meeting.
- Important Upcoming Dates: Board of Trustees requested that all future dates for ISBA, and district important dates be sent out to them for the coming fiscal year.
- Superintendent Schroeder also mentioned that there will be a Plant Facility Tour with community members scheduled in the coming weeks - Date to be determined and communicated to trustees, should they want to attend.

FINANCIAL REPORT

Business Manager Laurie Wirtz presented the June 2026 Financial Report, reviewing current revenues, expenditures, fund balances, and the district's year-end financial status. She noted that the annual audit process will begin in August and provided an overview of school modernization funds, including allowable uses and restrictions.

ZK motioned to approve the June 2026 Financial Report. LM seconded the motion. The motion passed.

STUDENT ACHIEVEMENT REPORT

- **None**

OLD BUSINESS

2nd READING TO REVISE POLICY 1441 AUDIENCE PARTICPATION

The Board discussed Policy 3360 and the proposed options for recovering a portion of the district's unfunded extracurricular transportation costs at length. Various approaches and potential impacts on students, families, clubs, teams, and district resources were considered. **EC motioned to table the item for further discussion. ZK seconded the motion. The motion passed.**

The Board requested that a Special Board Meeting be scheduled for July 27, 2026, at 6:00 p.m. to continue discussion of Policy 3360 and the proposed extracurricular transportation fee options.

NEW BUSINESS
CONSENT

ZK Motioned to approve the consent agenda, EC seconded the motion. The motion passed.

1. Approve District Invoices
2. Approve School Invoices
3. Approve Food Service Expenditures
4. Approve Meetings Minutes from June 18, 2026; June 29, 2026
5. Approve Fundraiser Requests
6. Approve KHS Fall Sports Schedules
7. Approve MOU/Contracts/Grants: Toshiba Lease Agreement
8. Surplus: Pallets;

DISCUSSION

APPROVE ADDITIONAL INVOICES

After review, **ZK motioned to approve the additional invoices, EC seconded the motion. The motion passed.**

FY27 BOARD MEETING DATES

The Board considered the regular meeting schedule for Fiscal Year 2027. **ZK motioned to approve** the proposed regular meeting schedule for the upcoming twelve-month period, with the schedule to be reviewed again at the January organizational meeting. **EC seconded the motion. The motion passed.**

APPROVE PROCEDURAL/MASTER AGREEMENT

The Board considered the revised Procedural Master Agreement between the Kimberly School District and the Kimberly Education Association (KEA), updated collaboratively to align with current Idaho law. **ZK motioned to approve the revised Procedural Master Agreement. EC seconded the motion. The motion passed.**

1st READING RETIRE POLICY 3530, 3530F AND ADOPT NEW 3530 AND 3530F

The Board reviewed the proposed revisions to Policy 3530 and Policy 3530F regarding district fundraising standards. **LM motioned to approve the revisions to the 1st Reading with the addition of sanctions for groups that fail to submit required budget reports, including becoming ineligible to conduct future fundraising activities. The motion also included adding this item to July 27, 2026, Special Board Meeting agenda for further discussion and 2nd Reading, as previously discussed. ZK seconded the motion. The motion passed.**

PERSONNEL REPORT

ZK motioned to approve the personnel report, with the previously mentioned removal of Employee X from probation. EC seconded the motion. The motion passed, with CA abstaining.

HIRE:

- None

Resignation/Retirement:

- Ryan Lee KMS Basketball Coach
- Jordan Phillips SES Paraprofessional
- Joan De Bie Archer KMS Paraprofessional

Terminations: None

ADJOURNMENT

ZK moved to adjourn the meeting at 8:36 p.m., EC seconded the motion. The motion passed.

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Cassandra Searby, District Clerk

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Chad Allen, Board Chair