

KIMBERLY SCHOOL DISTRICT 414
KIMBERLY SCHOOL BOARD MEETING
December 18, 2025
Board Dinner: 5:15 p.m.
Regular: 6:00 p.m.

REGULAR SESSION

The Board of Trustees of School District No. 414, Twin Falls County, State of Idaho, convened its regularly scheduled meeting on December 18, 2025, in the district board room at 141 Center Street West, Kimberly, Idaho. The meeting was called to order at 6:02 p.m. by Board Vice Chair Leah Meeks (LM). Trustees also present included Sandra Gladish (SG), Chad Allen (CA), Zach Kelsey (ZK). Board Chair Curtis Giles arrived mid meeting. Also present were Superintendent Mr. Schroeder, Laurie Wirtz, Business Manager, Matt Schvaneveldt, Director of Programs, district administrators, and interested patrons, both in person and via Zoom.

AGENDA: CA motioned to approve the agenda as presented. ZK seconded the motion. The motion passed.

FLAG SALUTE: Everyone stood and participated in the Pledge of Allegiance.

REPORTS:

- None

HEARING OF VISITORS:

- None

CORRESPONDENCE:

- None

SUPERINTENDENT'S REPORT

- Good Stories to Share
 - KHS Debate competed at the Holiday Havoc Tournament; Breah Dansie earned 2nd place in Lincoln Douglas Debate, 4th in Humorous Interpretation, and 4th in Informative Speaking.
 - KMS received a new book binding machine funded by the PTSO.
 - KMS Wrestling placed 3rd at Districts in Gooding.
 - KMS Girls 7A Basketball placed 2nd at Districts in Filer.
 - Winners were announced for the Christmas Card Design Contest.
 - KMS 3rd graders presented a Polar Express Reader's Theater performance.
 - Kindergarten students in Mrs. McCashland's class received custom crocheted winter hats created from their own designs, thanks to Nana Sam, helping keep students warm during recess.
- Important Dates: Day on the Hill (February 16-17, 2026) – Interested Trustees need to let Ms. Searby know if they would like to attend, and she will get them registered.
- ISBA Legislative Representative (Leg Rep) – Possibly LM is interested; Mr. Schroeder will follow up.

- Updates: Scoreboard RFP, Anxious Generation Book Study – Will be brought to the reports at the January meeting and a second book study will be scheduled for Spring.

FINANCIAL REPORT

Motion to approve the financial report as presented was made CA ZK, seconded by ZK, and the motion passed.

STUDENT ACHIEVEMENT REPORT:

- [IRI Data](#) – Presented by Matt Schvaneveldt, Director of Programs

*CG arrived at 6:35 PM

OLD BUSINESS

2026-2027 SCHOOL YEAR CALENDAR

Per the prior meeting, the Board revisited the 2026–2027 school calendar. Following discussion with the leadership team, administration recommended maintaining the current calendar structure, including ending the school year prior to Memorial Day, a one-week Thanksgiving break, a two-week winter break, a one-week spring break, and a late start. That calendar would begin September 8 and conclude the week of June 14.

Administration noted the recommendation was based on instructional effectiveness, consistency for students and families, alignment with surrounding districts, academic outcomes, summer school scheduling, extracurricular considerations, and student employment opportunities.

ZK motioned to approve the 2026–2027 school calendar as presented. CA seconded the motion. The motion passed.

CELL PHONE POLICIES

Per discussion at the prior meeting, consideration of student cell phone use at Kimberly High School was revisited. The Board of Trustees expressed interest in moving toward a stricter “no cell phone” policy at KHS, similar to the policy currently in place at Kimberly Middle School.

Discussion included current practices, implementation considerations, and potential impacts, including clarification of what areas would be considered part of the school campus and the potential negative impact a revised policy could have on the Child Nutrition Program. It was noted that Mr. Gonzales will bring a proposed policy back to the Board for consideration at the January meeting. The Board indicated a desire for the policy to be implemented by February 2, 2026, pending approval.

CG motioned to approve, ZK seconded. The motion passed.

NEW BUSINESS

CONSENT AGENDA

CA motioned to approve the consent agenda. ZK seconded the motion. The motion passed.

1. Approve District Invoices
2. Approve School Invoices
3. Approve Food Service Expenditures
4. Approve Meetings Minutes from November 20, 2025
5. Approve Fundraiser Requests
6. Approve Curtis Giles as Proxy for Twin Falls Canal Company

7. Approve Student Teachers: Roma Walker @ SES 3rd grade, Madi Rudner @ KHS Ag Department
8. Approve RFP for managed lit fiber internet services
9. MOU/Grants: Bistro Grant Agreement
10. Surplus: Pallets;

DISCUSSION / AGENDA ITEMS

APPROVE ADDITIONAL INVOICES

Additional invoices were presented for the Trustees to review.

CA motioned to approve, ZK seconded. The motion passed.

SCHOOL BOARD YEARLY GOALS

As part of the Board of Trustees' work session on December 6, 2025, administration received direction to update the current KSD Board Goals. The administrative team incorporated the Board's suggestions into a draft for review. This item was tabled for further consideration, and Mr. Schroeder and Ms. Searby will continue working on the revisions and bring an updated version back to the Board at the January meeting.

RFQ SERVICES FOR ARCHITECTURAL DESIGN TEAM

Per direction of the Kimberly School District Board of Trustees, administration developed an RFQ for Architectural Team Professional Services, which is in the process of being advertised. The selected design team will support pre-planning efforts for the anticipated May bond election, including the following projects: redesign and expansion of district parking lots; construction of a new Fine Arts Building; construction of a new Field House; and construction of a new Gymnasium.

The scope of work outlined in the RFQ includes pre-bond planning and concept development; site analysis, preliminary design, and cost estimating; coordination with the selected CM/GC, if applicable; full architectural design and engineering services; and construction documentation and administration.

CG motioned to approve the RFQ for Architectural Team Professional Services. ZK seconded the motion.

APPROVE FY26 DECEMBER REVISE

The budget adopted in June was based on estimated revenues. Salary-Based Apportionment for the school year was determined by ADA through the first Friday in November, while discretionary funding was calculated using the best 28 weeks of ADA. The December budget revision provided a more accurate projection of the annual budget. The proposed FY26 December budget revision reflected the district's updated salary-based apportionment and a more precise estimate of discretionary funding.

ZK motioned to approve the FY26 December budget revision. CA seconded the motion. The motion passed.

APPROVE BIDS FOR KHS HVAC UNITS FOR COMMONS

Administration reported that the two HVAC units serving the Kimberly High School Commons had reached the end of their useful life and that the associated ductwork also required replacement. It was noted that the project qualifies for the use of modernization funds.

Estimates were requested from Brizee, Terry's, and SSC Mechanical and HVAC. SSC Mechanical and HVAC submitted the lowest bid, and administration noted positive past experience working with the company.

CA motioned to approve the estimate from SSC Mechanical and HVAC for replacement of the HVAC units and associated ductwork. ZK seconded the motion.

RFP FOR KMS GYM SCOREBOARDS

At the November school board meeting, the Board approved an RFP allowing businesses and organizations to advertise on the new scoreboards in the KMS gymnasium. Proposals were due to the District Office on Monday, December 15, 2025.

CG motioned to extend the proposal deadline and present the item at the February Board meeting. ZK seconded the motion.

PERSONNEL REPORT

CA moved to approve the amended personnel report as presented; ZK seconded the motion. The motion passed unanimously.

HIRE:

• Remilio Yewitular	Custodian
• Heidi Hobson	Child Nutrition
• Michelle Guerrero	Bowling Coach

Resignation/Retirement/Terminations:

- Cassidy Ihuoma Paraprofessional

*The Board of Trustees took a group photo and recorded a brief holiday wish to be shared with KSD families and patrons.

ADJOURNMENT: CA moved to adjourn the meeting at 7:27 p.m.; ZK seconded the motion. The motion passed unanimously.

Curtis Giles, Board Chair

Cassandra Searby, District Clerk