

# REQUEST FOR PROPOSAL

**2025 RFP\_C1\_KSD**

E-Rate funding year 2026-2027, 470 Form # 260006149

**Kimberly School District 414**

141 Center St W  
Kimberly, ID 83341

## Key Dates

**Form 470 and RFP posted:** November 20, 2025

**All Question from vendors Deadline:** Dec 19, 2025

**Bids due:** Jan 8, 2026 4:00 PM

**Bid opening:** Jan 8, 2026 4:00 PM

## Questions

Please submit all questions or clarifications to:

Patty Dame ([pdame@kimberly.edu](mailto:pdame@kimberly.edu)) RE: 2025 RFP\_C1\_KSD

Technology Director

Kimberly School District 414

Responses to questions will be posted to the following shared folder as they are received.

[https://drive.google.com/drive/folders/153jJ-0hU3eTFOUd\\_LdLEuMV47TDH136V?usp=sharing](https://drive.google.com/drive/folders/153jJ-0hU3eTFOUd_LdLEuMV47TDH136V?usp=sharing)

## Site Visit

A site visit will be held for all interested providers on Monday December 8, 2025 from 2:00-3:00 PM Mountain Time. The visit will start at the Kimberly School District #414 main office 141 Center St W, Kimberly, Idaho promptly at the start time. Vendors may also schedule an alternate site visit by emailing Patty Dame at [pdame@kimberly.edu](mailto:pdame@kimberly.edu). The site visit will have weight in the evaluation of the provider's bid. This visit is intended for interested providers to get a better understanding of the demarcation point for consideration in their bids.

## Bids

Bids should be submitted to Patty Dame, Technology Director, Kimberly School District 414, and be received by **4:00 PM MST, on January 8, 2026**. Proposals will be publicly opened in the District Office at 141 Center St W, Kimberly, Idaho at that time. All interested persons are entitled to attend the opening.

Bid item numbers and descriptions should be included on all bids. Bids not meeting the minimum requirements for the service or hardware requested will not be considered. Bids shall include a vendor SPIN and shall include a provision to be signed and dated by both parties of the agreement. All bids shall have a unique identifier for positive identification by either party. Bids can be withdrawn up to the opening date, but shall be binding after opening date.

Sealed bids submitted via mail or in person:

Attn: Patty Dame, RE: 2025 RFP\_C1\_KSD

Kimberly School District 414

141 Center St W

Kimberly, Idaho 83341

## Description

Kimberly School District 414 is requesting proposals for managed lit fiber internet services with, as an option, bundled basic firewall service to our school. The goal of this project will be to improve connection quality and bandwidth availability at Kimberly School District #414, 141 Center St W, Kimberly, Idaho 83341 and to provide a network infrastructure that will meet current FCC bandwidth recommendations and provide scalability for future needs.

Any contract derived from this RFP will be entirely contingent upon full funding from the Universal Service Program for Schools and Libraries (E-Rate), B.I.I.G. funding through the State of Idaho and preapproval of estimated remaining 10%, by Kimberly School District 414. Any proposal derived from this RFP may or may not be undertaken at the sole discretion of Kimberly School District 414.

The awarded service provider must be a participating E-Rate service provider, maintain a valid SPIN, and respond directly, as needed, to provide information as requested for any funding application review questions that might arise during the E-Rate and state review processes.

It is the intention of Kimberly School District 414 to award a contract of either three (3) year or five (5) year terms (providers should provide pricing for each), with the option to renew the term for either one (1), three (3), or five (5) year increments. The contract will commence on July 1, 2026 and upon completion of the installation (whichever is later). We will do a renewal contract for 1 year, 3 year, or 5 years and limited to 15 years total. Please note the beginning service date is dependent on E-Rate funding approval and other funding considerations as well as the construction considerations of a project of this scope.

In the event of funding sources terminating, whereby this agreement would be funded presently and in the future, Kimberly School District 414 reserves the right to terminate any agreement resulting from this RFP without penalty.

In the event of any conflict or inconsistency between the terms and conditions of the RFP and those of the winning vendor's proposal, the terms and conditions of the RFP shall control and supersede those of the proposal.

Proposal terms shall remain in effect for one (1) year from the date of bid opening.

## Current Technology

All district buildings are networked via fiber and internet is currently being served by microwave link. This link is subject to quality deterioration due to weather conditions. As more critical services used in education are moving to cloud-based solutions, the reliability of our connections becomes more of a concern. Technology-integrated curriculum is beneficial to student learning and individual education goals, but the connection requirements increase with increasing dependence on these resources. We anticipate these network needs to only grow in the future and we endeavor to build the infrastructure needed to support this future use.

We have a need to implement network resources to meet the current and anticipated network demands of the future.

Kimberly School District #414 would benefit from a more robust network infrastructure.

## Proposal Requirements

1. It is the provider's responsibility to be familiar with the E-Rate rules and regulations and proposals shall be in compliance with such rules.
2. The circuit should be a fiber optic circuit or equivalent from the vendor switch in the District MDF rack all the way back to the ISP.
  1. The Class of Service (CoS) must be the highest real time priority available and be dedicated internet access (DIA) with up and down synchronous speed. This speed may not be throttled or reduced by the provider.
3. It will be the sole responsibility of the provider to maintain all hardware between vendor's central office or hub to Kimberly School District Main Control (referred to as the KHS MDF) up to the point of handoff.
4. Point of handoff will be in District provided racks located in the Kimberly High School (KHS MDF) located at 885 Center St West, Kimberly, ID 83341.
  1. The infrastructure will support SFP, SFP+, and CAT6A.
5. Minimum of 5 public IP addresses.
6. 24x7x365 monitoring, troubleshooting, and support of Internet Services.
  1. Notification of system maintenance and service outage
7. District access to web-based bandwidth performance and utilization reports. Also be willing to work with the state broadband program for reporting bandwidth utilization to the state.
8. Eligible special construction costs (as defined by the E-rate program), recurring costs, E-rate eligible non-recurring costs, and E-Rate ineligible costs shall be clearly defined in any proposal.
9. The service provider shall provide information requested from USAC's PIA review team via email or call or as requested from any PIA request in a timely manner. Service provider will give point of contact person for PIA and include a secondary person if the primary contact is on vacation. It is the service provider best interest to answer all questions that might arise during the E-Rate review process.
10. The implementation of any associated contracts resulting from this competitive bid process will be dependent on the District's issuance of a written Notice to Proceed. E-rate funding notification alone will not signify Notice to Proceed and filing and certification of an E-rate Form 486. Kimberly School District 414 reserves the right to allow the contract to expire without implementation if appropriate funding does not come available.
11. Any changes in the routing of the fiber cable due to any entity holding access restrictions to cabling pathways or routes, infrastructure changes, including, but not exclusively, pole relocation and/or road widening, or other changes impacting the routing of cabling between sites, will be the sole responsibility of the service provider and no expense to the district. Such changes are expected to be handled in an expedient manner that minimizes any negative impact on the district.
12. The service provider is responsible for obtaining all necessary right-of-ways essential to this project.
13. All fiber repairs or maintenance will be the sole responsibility of the provider.
14. The proposal must include a description of the following services and how these services will be measured:
  1. Fiber Network Availability: The provider will make reasonable efforts to ensure 99.999% network availability of each circuit.
  2. Frame / packet loss commitment.
  3. Network latency commitment.
  4. Network Jitter Commitment.
15. It is understood that mission critical functions of Kimberly School District 414 are carried out over the connectivity provided. The provider must notify the district in the event of a known connectivity failure, and repairs to restore functionality must be undertaken within a reasonable

time and manner. Reasonable time and manner shall be defined according to industry standards for the repair required.

16. Scheduled repairs must be coordinated with the district.
17. Circuit should be tested to be capable of speeds of 10 Gb (future use). The service provider needs to include a report of the tested bandwidth from 1 Gbps to 10 Gbps and give the dBm levels in the report. The report must show dBm levels threshold on equipment specifications to run on and acceptable levels required to pass 10 Gb with the equipment. If the dBm levels do not meet 10 Gb equipment requirements threshold, the service provider is required to fix the issue at the service provider's expense.
18. Vendors should include a description of circuit and a detailed description of the network transmission mediums utilized from the school district to vendor.

## Grounds For Bid Disqualification

1. Vendors do not respond to district questions within 7 calendar days or one business week (whichever is longer).
2. Proposals incorrectly describe funding opportunities available to the district

## Evaluation

Bids shall be evaluated according to the rubric below. For each category, the maximum points of each category will be awarded to the proposals that best respond to the category descriptions below.

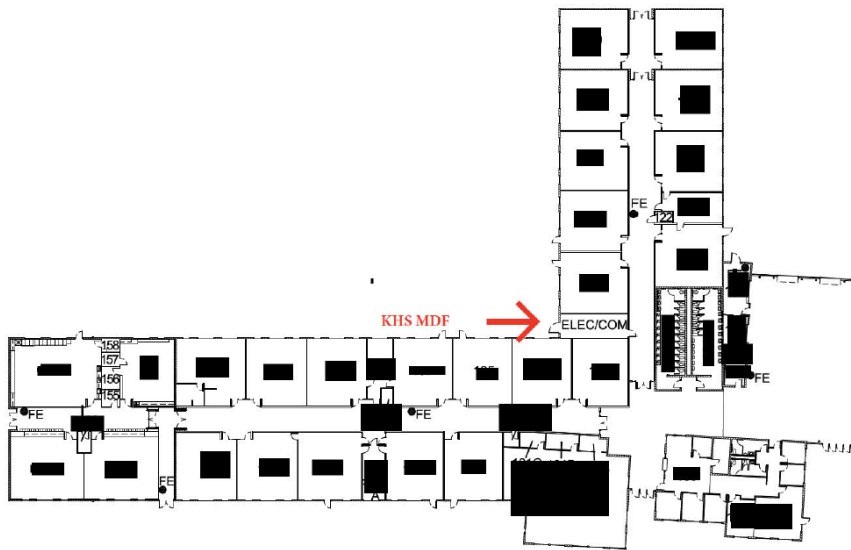
Evaluation Criteria	Maximum Points
Cost of eligible recurring and non-recurring E-rate products and services	30
Adherence to RFP requirements and worksheet responses	20
Quality of technical proposal	20
Tech Support within 50-mile radius of handoff	10
Bandwidth reporting	5
Site Visit	5
References	5
Cost of ineligible E-rate products and services	5

- **Cost of eligible recurring and non-recurring E-rate products and services:** How much does the product or service cost in comparison to that of other vendors over the length of the contract?
- **Adherence to RFP requirements:** How closely did the proposal match the requirements detailed in the RFP? Vendors receive points according to how well their proposals match these requirements.

- **Quality of technical proposal:** Can the technical proposal be deployed in a feasible way? Identify the company's plan for execution and provide technical details of the deal including equipment that will be used at both end points.
- **Tech Support within 50-mile radius:** Vendors receive more points for being in closest proximity to the school. How quickly can a support person be on-site in case of internet outage which requires repairs to or replacement of equipment or cable? Is the NOC in-state, or in-region (PNW, MW)
- **Bandwidth Reporting:** Will the vendor be able to provide the link bandwidth specified in the RFP?
- **Site Visit:** Did the vendor make a site visit on the date specified in the RFP?
- **References:** Vendor ability and accountability working with other schools. What are the statistics for reliability? Is the vendor a startup company? Does the vendor have the experience and resources available to meet continuing service requirements and maintain the connection?
- **Cost of ineligible E-rate products and services:** Cost of ineligible services not covered by E-rate products and services

## Locations

1. Kimberly High School MDF located At Kimberly High School.:



Note: Vendors may format responses to the following worksheets in their own style.

**Kimberly School District RFP Worksheet – Page 1**

**Certification**

**Name of Vendor:**

**Street Address:**

**City, State and Zip:**

**Contact Person:**

**Contact Person Title:**

**Contact Email:**

**Contact Phone:**

**SPIN number:**

**PIA primary Contact:**

**PIA primary number:**

**PIA secondary Contact**

**PIA secondary number:**

**Briefly state the proposer's understanding of the work to be done, and a commitment to perform the work within the time period.**

**Brief Statement addressing why the vendor believes itself to be the best qualified Managed Internet Service Provider for Kimberly School District.**

**Provide an affirmative statement that the vendor is independent of Kimberly School District 414.**

*In submitting a bid in response to this RFP, the bidder agrees to accept the terms set forth in this RFP. The person signing this proposal must be entitled to represent the Vendor, empowered to submit the proposal, and authorized to sign a contract with Kimberly School District #414.*

**Authorized Signature:** \_\_\_\_\_

**Authorized Signature (printed name):**

\_\_\_\_\_ **Date:** \_\_\_\_\_

## **Kimberly School District RFP Worksheet – Page 2**

### **Cost of Proposal**

Name of Vendor:

Duration of Contract (36, 48, or 60 months, etc):

<b>Description</b>	<b>Bandwidth</b>	<b>Monthly Price</b>	<b>Equipment and other one-time costs</b>	<b>Special Construction Cost</b>	<b>E-rate eligible NRC</b>	<b>Ineligible</b>
Managed Internet Service	2 Gbps					
Managed Internet Service	3 Gbps					
Managed Internet Service	5 Gbps					

## **Kimberly School District RFP Worksheet – Page 3**

### **Technical Proposal**

Please indicate the abilities of your Internet service by selecting Yes or No for the capabilities described. A line is provided for comments. A price line is also provided if the service described is an ADDITIONAL cost.

**Will you provide Kimberly School District with primary and secondary domain name services?**

☐Yes      ☐No      Comments:

Additional Cost:

**Will you provide Kimberly School District with a minimum of 5 public IP addresses?**

☐Yes      ☐No      Comments:

Additional Cost:

**Will you provide Kimberly School District with access to web-based bandwidth performance and utilization reports?**

☐Yes      ☐No      Comments:

Additional Cost:

**Will you provide Kimberly School District with an SPF or SPF+?**

☐Yes      ☐No      Comments:

Additional Cost:

**Will you provide Kimberly School District with a fiber optic circuit from the vendor switch in the Kimberly School District Media Center rack all the way back to the ISP (no wireless or copper)?**

☐Yes      ☐No      Comments:

Additional Cost:

**Will you provide Kimberly School District with dedicated internet access guaranteed at the minimum speed that the district purchases with dedicated internet access (DIA) with up and down synchronous speed without throttling or reducing below the amount purchased by the district. Please describe below.**

**What is your Network Availability Guarantee?**

**What is your Network Latency Guarantee?**

**What is your Packet Delivery Guarantee?**

**What is your Network Outage Notification Guarantee?**



## **Kimberly School District Internet RFP Worksheet – Page 4**

### **Service and Support**

**Will you install on-premises equipment in the Kimberly MDF rack that you monitor from your NOC?**

☐Yes      ☐No      Comments:

**Will you provide a battery backup for your on-premises equipment?**

☐Yes      ☐No      Comments:

**Will you have 24x7x365 monitoring, troubleshooting and support for the entire managed Internet service?**

☐Yes      ☐No      Comments:

**Will you discount Kimberly School District a percentage of the monthly bill for any day that Kimberly School District has a disruption in Internet service that is caused by the provider?**

☐Yes      ☐No      Comments:

**Will you allow Kimberly School District technician direct access to your engineers for troubleshooting Internet connection issues.**

☐Yes      ☐No      Comments:

**Will you notify the district in advance of planned system maintenance?**

☐Yes      ☐No      Comments:

**Will you schedule all planned system maintenance that could disrupt Kimberly School District Internet service, outside of Kimberly School District prime usage hours from 6:00 AM to 10:00 PM PST/PDT?**

☐Yes      ☐No      Comments:

**How long will it take for your NOC to discover a service outage and notify Kimberly School District of the outage?**

**Please outline your DDoS mitigation strategies. How do to handle a Denial of service attack against one of your customers.**

**Include information about availability of repair and services. This includes local business address, response time to get a repair person on site and availability of on-line or telephone customer services.**

**Kimberly School District Internet RFP Worksheet – Page 5**

**Vendor Experience/Capability**

**Briefly list your E-Rate experience and expertise.**

**Provide two (2) school districts as references where you provide their Managed Internet Services. Please include the School District Name and the name and telephone number of the district contact.**

**Provide information on circumstances and status of any disciplinary action taken or pending against the vendor during the past five (5) years with state regulatory bodies or professional organizations, including violations resulting in denial of E-Rate funding.**

**Very briefly list the company's qualifications as a Managed Internet Service Provider. Include a very brief background, financial strength and stability, state the size of the company, and the location of the office from which the work on this project is to be performed.**